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ORLEANS TOWN CLERK

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BOARD OF SELECTMEN  
MEETING MINUTES

July 18, 2012

Approved on September 19, 2012

A meeting of the Orleans Board of Selectmen was held on Wednesday, July 18, 2012 in the Nauset Room of the Town Hall. Present were Chairman Jon R. Fuller, Vice-Chairman David M. Dunford, Selectman Sims McGrath Jr., Selectman John Hodgson III, Town Administrator John Kelly and Recording Secretary Kristen Holbrook.

6:30 p.m. Call to order: (00:00:15)

Chairman Fuller called the meeting to order at 6:35 PM. Mr. Fuller asked that all public comment regarding the Weston & Sampson report be held until the July 23, 2012 Board of Selectmen's meeting.

Susan B. Christie joined the meeting at 6:37 PM.

Public Comment: (00:00:18)

*Elizabeth DeLima*, a member of the Orleans Citizen's Forum, gave a public service announcement regarding the Forum's past presentation on tick borne illnesses. The past presentation is available on YouTube.

*Mark Carron*, a resident of South Orleans and representative of the Orleans Taxpayers Association, presented the Board with an update on the Wastewater Summit.

Vote to Approve FY 2013 Important Dates: (00:06:40)

The Board reviewed the list of important dates for FY 2013 which relate to the budget, capital improvement plan, Town Meetings and other necessary time lines.

Mr. Dunford asked if the Town Administrator could provide more information on a Special Town Meeting schedule should the Board wish to hold a Fall Special Town Meeting.

**On a motion by Mr. Dunford, and seconded by Mr. McGrath, the Board voted to adopt the list of important dates for FY2013 as presented in Item # 4 of the Board of Selectmen's packet. The vote was 5-0-0.**

Vote to Sign FY13 Sanitation Services Contract with Barnstable County: (00:09:48)

**On a motion by Mr. McGrath, and seconded by Mrs. Christie, the Board voted to sign the Sanitation Services Contract with Barnstable County as presented. The vote was 5-0-0.**

6:45 p.m. Annual Public Informational Meeting: (00:11:05)

Chairman Fuller read the notice for the informational meeting as published in the Cape Codder and distributed at various locations throughout the Town of Orleans.

Town of Orleans Police Chief Jeffrey Roy gave a brief overview of the Town of Orleans Police Department and its operations.

Town of Orleans Fire Chief William Quinn gave a brief presentation of the activity and administration of the Fire Department.

Town of Orleans Harbormaster Dawson Farber gave a brief explanation of his department.

Snow Library Director Mary Reuland gave an overview of the Library and the mission of the Library to offer a strong collection and provide space for community meetings, events and presentations.

Judi Wilson, Director of the Council on Aging, spoke to the Board regarding the functions of the Council on Aging to promote healthy aging through community involvement.

Director of Municipal Finance, David Withrow, gave a brief presentation on the financial reporting, tax rates and outlook for the Town of Orleans.

*Peter Deeks*, asked if the stabilization fund would have a real impact on the extremely large amount of liability for other post employment benefits. Mr. Withrow replied that while the start of the stabilization fund is modest, the goal is to continue to add to the fund in greater amounts, and to show that the Town is aware of the unfunded liabilities and is working to fix the problem.

*Fred Myer*, asked if the Harbormaster could replace the "No Wake" and add (Nature Area) sign at the mouth of Rock Creek. Mr. Myer also asked if the Police Chief/Traffic Study Committee could review why there is only one speed limit for the entire length of Rock Harbor Road and Main Street. Finally, Mr. Myer asked if the double yellow line on Old Colony Way, revisited as Mr. Myer does not think the line is needed.

Mr. Farber stated that he would replace the sign. Chief Roy replied that he would bring the speed limit and Old Colony Road line issues before the Traffic Study Committee.

*George Breshan*, congratulated the Harbormaster on the recently completed work at Rock Harbor.

*Bob Shaffo*, non-resident taxpayer, spoke to the Board regarding the Comprehensive Wastewater Management Plan and the Weston and Sampson comparison report.

Meet with Weston & Sampson – Technical Review & Cost Analysis of CWMP Options:  
(00:50:55)

Steve Pedersen and John Potts, representatives from Weston & Sampson presented the Board with the final power point presentation and report on the technical review and cost analysis of the Comprehensive Wastewater Management Plan.

Mr. Dunford asked how much of the phase one costs is represented by septage. Mr. Pedersen replied that it was about \$700,000. He asked why the decentralized number was so much higher. Mr. Pedersen replied that approximately 1M is for maintaining the

intake of septage at site 241 under the decentralized plan. Mr. Dunford asked for a refresher on the decision to assume that none of the septic tanks could be reused.

Mr. Hodgson asked what the assumption was for number of employees in the decentralized system. In the decentralized system the pipe is two inches or less and is concerned as to why the report assumes that a large trench will be needed for the decentralized system.

Mrs. Christie stated that she was under the impression that there would always be a need for a septage facility in the Town of Orleans. Mr. Kelly stated that accepting septage would be a revenue producer that can be done secondary to the primary function of the plant.

Mr. Kelly asked when the Weston & Sampson recommendation would be provided. Mr. Pedersen replied that it would be issued with the final report.

*Jess Simon*, a non-resident tax payer, asked if the cost estimates have been compared to final actual costs of similar projects.

*Gwen Holden Kelly*, Finance Committee Chair, asked for back-up information on the cost of retro fitting the septic tanks versus installing the tanks new.

*Alan McClennan*, stated that the Board needs to take a better look at what areas are going to be affected and take a more comprehensive look at the planning issues.

Mr. Hodgson asked why the effluent only stations still needed costs for solids handling, and Mr. Pedersen replied that the effluent systems still generate sludge.

Annual Review of Board of Selectmen Policies – Initial discussion to identify policies that members may want to review beginning on August 8<sup>th</sup>. (02:03:55)

The Board held their annual discussion on the review of the Board of Selectmen's policies. Mr. Dunford asked if the Policy Book has been updated since the last meeting. Mr. Kelly replied that there are several updates to the policy books that have not yet been provided to the Board.

Town Administrator's Report: (02:10:55)

Mr. Kelly presented the Board with a list of 4 sets of Executive Session meeting minutes dealing with collective bargaining and contract negotiations, and recommended that the Board vote to release the Executive Session minutes of May 2, 2012, March 21, 2012, November 15, 2011 and November 1, 2011.

**On a motion by Mr. McGrath, and seconded by Mr. Dunford, the Board voted to release the Executive Session minutes from the meetings held on May 2, 2012, March 21, 2012, November 15, 2011 and November 1, 2011. The vote was 5-0-0.**

Liaison Reports: (02:14:29)

Mr. Dunford reported on a meeting of the Architectural Review Committee at which the Committee held their annual reorganization.

Mr. McGrath informed the Board of an upcoming meeting of the Barnstable County

Solid Waste Advisory Committee to be held on August 22, 2012. He also announced that the Water Quality Task Force will be considering the Cedar Pond issue at their next meeting. Mr. McGrath also reported on a meeting of the Board of Water and Sewer Commissioners.

Mrs. Christie updated the Board with information from the Board of Health meeting held July 12, 2012.

Mr. Hodgson reported on a meeting of the Affordable Housing Committee.

Mr. Fuller reported on a meeting of the Finance Committee.

Any Other Items for Future Agendas: (02:23:00)

The Board discussed the known agenda items for the meeting scheduled for August 1, 2012.

- Meet with County Reps (Cape Cod Assembly and Cape Cod Commission)
- Cape Light Compact (street light initiative)
- Next steps for Wastewater
- Follow-up for Mass DEP bathing beach licenses
- Authorize outside engineering for MEP/Nauset Harbor
- Draft RFP for Town Cove Lease

Mr. Hodgson stated that there is concern from citizens on River Road, regarding people parking on the side of the road, and allowing commercial activity in a residential area.

Mrs. Christie asked why the Town of Orleans continues to allow trailers to be parked at the Town Landings. Mr. Kelly replied that there are issues with enforcement.

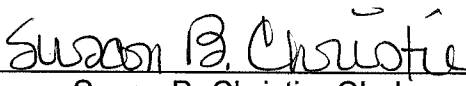
Mr. McGrath stated that he hoped the Board would be prepared to take some action on the next wastewater planning steps.

Adjourn: (02:32:32)

**On a motion by Mr. Dunford, and seconded by Mr. Hodgson, the Board voted to adjourn.** The vote was 5-0-0.

Respectfully submitted,

Kristen Holbrook

  
Susan B. Christie, Clerk